**How to apply to the Clinician Investigator Program**

Application to the Clinician Investigator Program (CIP) is competitive. Successful admission results in internal salary support award and is intended for residents displaying a track record of and/or potential for excellence in an academic clinical research career. Residents successful in application will be provided with a minimum two years of protected research time with close mentorship, small group research skills seminars and salary support. Given the degree of schedule flexibility and research independence, successful candidates are expected to be highly self-motivated, responsible and diligent in directing their own learning, and ensure that the appropriate objectives and timelines are met. Criteria for application to the program are outlined below.

**Before applying to the CIP**

* consider your career goals and goals in research
* identify your potential area of research interest
* identify a potential research supervisor
* meet with your clinical Program Director to discuss your interest in the CIP

**Mandatory Criteria for Application to the CIP**

**These criteria must be met for consideration of an application**

* Clinical Program must be able and willing to provide 0.5 stipend for each PGY year that the resident is in the CIP.
* Satisfactory academic standing confirmed by the resident’s Clinical Program Director
* Appropriate research project proposal with realistic timeline and resources
* Planned enrollment in a thesis-based graduate degree at the University of Ottawa
* Resident must meet with CIP program director, clinical program director, and research supervisor to discuss prospective application and resident objectives

**Recommended to Support your Application to the CIP**

**These criteria will be regarded favorably during review of an application**

* Successful completion of TCP research training
* Successful completion of GCP research training (if planning project with human participation)
* Prior research experience (presentations, publications, additional training)

**Step I: Complete your Application to the CIP**

* Download and complete the application form available at http://cipottawa.com/
* Obtain necessary signatures
* Attach required supporting documents:
	+ Structured Research Project Proposal (Max 2 pages)
	+ Letter of Support from Clinical Program Director
	+ Letter of Support from Research Supervisor
	+ Letter of recommendation from a faculty member outlining prior research experience and/or motivation; qualities including self-directed learning, responsibility, work ethic
	+ Proof of acceptance to a Graduate Program at the University of Ottawa
	+ Curriculum Vitae
	+ Copies of publications
* Attach additional documents as applicable
	+ Statement confirming application for external funding (CIHR CGS & OGS)
	+ TCP/GCP research training certificate (if applicable and available)

**Applications will be reviewed and ranked by the CIP Committee**

**Step II: Approval of Financial Support Plan**

Successful applicants will be provided a conditional acceptance in the CIP. For these candidates, their clinical Program Director or delegate must meet with University of Ottawa PGME Finance to confirm details of funding needed to support the resident during their time in CIP.

* In addition to a guarantee of financial support from the department for the duration of the applicants CIP training, special consideration should be made to ensure funding is available for potential periods of leave (up to an additional year) that may occur while in the CIP.
* Only after PGME Finance has approved the funding support plan from the resident’s home department will a position in the CIP be awarded.

**Step III: Interview with the CIP Program Director**

* Successful applicants and their research supervisor must meet together with the CIP Director to review the policies and requirements of entering the Clinician Investigator Program.
* The Clinician Investigator Program Agreement must be signed by the resident, the CIP Director, the research supervisor, and the Clinical Program Director.
* If any requirements are not met, the application will be denied and an offer made to the next ranked applicant.