

Clinician Investigator Program Agreement

University of Ottawa

The primary goal of the Clinician Investigator Program (CIP) is to foster the development of clinician investigators by providing a formal postgraduate medical education pathway that fulfils the existing specialty/subspecialty requirements of the Royal College and provides, in addition, a minimum of two years of structured rigorous research training. The Faculty, University Departments and Divisions as well as Research Institutes are committed to providing the appropriate financial and physical resources to encourage residents registered in the CIP to become clinician investigators.

The resident, research supervisor, CIP director, clinical program director (home program) and graduate program director will all do their utmost to ensure success as the resident develops as a researcher during their enrollment in the CIP. This agreement outlines the financial and professional expectations of the resident, research supervisor, clinical program director and CIP director while the resident is pursuing research for the completion of a graduate degree in the Clinician Investigator Program.

Resident name: _____

E-mail: _____

Phone number(s): home _____ cell _____

Clinical Program: _____

Clinical Program Director: _____

Research Supervisor: _____

Graduate Program: _____

Graduate Program Director: _____

Program: MSc PhD Postdoctoral Studies

Number of years of expected enrollment in CIP: _____

Start date: _____

Expected completion date: _____

Resident/ CIP Trainee Expectations and Responsibilities

Trainees in the Clinician Investigator Program are expected to:

- Enroll in a graduate program at the University of Ottawa, or if you already hold a PhD, register with the School of Graduate and Postdoctoral Studies.
- Spend a minimum of 2 years (24 months) completing an independent research project.
- Submit and defend a thesis.
- Complete all requirements of the graduate program.
- Attend all mandatory CIP seminars. These are typically held in person but may be attended remotely online if travel to the General Campus is a barrier.
- Be aware of and work to achieve the clinician investigator competencies as defined by the Royal College.
- Complete all ITERs/ self-evaluations (semi-annually) within 2 weeks of notification.
- Complete yearly program evaluation within 2 weeks of notification.
- Complete seminar evaluations within 1 week of seminar.
- Attend semi-annual one-on-one meetings with the CIP Director

Clinical Program Director

Clinical program directors of residents enrolled in the CIP are expected to:

- Provide mentorship and support the resident's enrollment in the CIP.
- Ensure the time balance between research and clinical duties as specified by the Royal College is maintained at 80% research and 20% clinical. As a guide, this means:
 - not more than 4 call-shifts per month, or
 - not more than 40 clinical day hours per month
- Liaise with division/department head to guarantee funding of at least 0.5 (or up to 1.0) of the PARO mandated resident salary + benefits as per the CIP funding policy. Funding must include any potential leaves of absence.

The home clinical division/department confirms funding for the resident as follows:

	Level	Support (0.5-1.0)
Year 1	PGY _____	_____
Year 2	PGY _____	_____
Year 3	PGY _____	_____
Year 4	PGY _____	_____

Research Supervisor

Research supervisors of residents enrolled in the CIP are expected to:

- Provide mentorship, and directly supervise the resident's research.
- Support the resident in meeting the requirements of their graduate program.
- Serve as the principal investigator on applications to the Research Ethics Board relevant to the resident's research.
- Provide the necessary resources (reagents, workspace, access to databases, etc) to enable the resident to complete their research project.
- Support the resident's applications for external support and recognition.
- Allow 20% of the resident's time to be devoted to clinical work.
- Complete ITERS (Evaluation Reports specific to residency in the CIP) every 6 months received through One45.

Clinician Investigator Program Director

The CIP director is expected to:

- Provide mentorship and support the resident's progress through the CIP.
- Address resident concerns and mediate challenges as they arise.
- Meet with the resident semi-annually to review progress and identify challenges.
- Complete ITERS annually.
- Ensure the program meets accreditation standards and provides trainees with opportunities to achieve the clinician investigator competencies as defined by the Royal College.

In agreement thereof:

_____	_____	_____
Resident	Signature	Date
_____	_____	_____
Clinical Program Director	Signature	Date
_____	_____	_____
Research Supervisor	Signature	Date
_____	_____	_____
CIP Director	Signature	Date